



The American Association of Medical Dosimetrists (AAMD) is seeking your support of _____'s nomination for the position of Regional Director. Should _____ be successfully elected by their peers to serve on the AAMD Board of Directors, as their employer you will be in full support of the below activities:

- Position will be a three (3) year term to begin August 1, 2025, and conclude on July 31, 2028
- Monthly Board conference calls that last approximately 2 hours, beginning at 7:00 pm ET. The day of the month is determined by the AAMD President and can vary year to year.
- AAMD Annual Meeting attendance
 - Meeting usually occurs in the month of June. Educational meeting sessions run from Sunday-Wednesday (expenses reimbursed by the AAMD).
 - Board of Directors meeting begins the Friday prior, and attendance of the entire meeting is highly encouraged.
- Mid-Year Meeting attendance
 - 2-day board meeting that usually occurs in late January/early February, travel required (expenses reimbursed by the AAMD).
 - Meeting typically occurs on a Friday and Saturday (subject to change).
- AAMD Fall attendance
 - 2-day meeting in September (expenses reimbursed by the AAMD)
 - Meeting typically occurs on a Friday and Saturday (subject to change).
- Monthly conference calls, not to exceed three per month, that usually occur during daytime hours.
- Town Hall Meeting – monthly conference call (typically less than 1 hour). (Attendance encouraged, but not required).
- Participation in task groups and special projects as assigned.
- Duties assigned and required for the position, which can include meeting attendance for other organizations, and professional presentations.

I have received an official copy of the Position Description for Regional Director, and should the above referenced employee be elected to serve on the AAMD Board of Directors, I fully support the duties and responsibilities listed above and outlined in the position description.

Signature

Date

Title

Contact Number

Email Address