



AAMD FELLOW APPLICATION



Dear Fellow Applicant:

The AAMD Fellows are waiting to assist you with all aspects of the application process.

Please follow the steps below as you apply for AAMD Fellows Elevation:

- 1) Please select and secure a Fellows sponsor before you begin the application process. You must have a sponsor who is a current Fellow of the AAMD. If you need assistance securing a sponsor, contact the Fellows Chairperson.
- 2) Once you have secured a sponsor, you and the sponsor must review the blank application, Documentation Guidelines, Fellow Point Evaluation Scale, Application Guidelines, and the Medical Dosimetry Fellow Glossary. This must be done **before** you gather your documentation, as this will allow you to address any questions.
- 3) The application must be submitted on the current Fellow Application. Reformatting the online application is not acceptable. If additional space is needed, attach a separate sheet. The application and all documentation must be submitted electronically. Please check with the AAMD office and/or the sponsor to make sure the application online is the most current.
- 4) Documentation of each activity must be included in the application for points to be awarded. Please reference the Fellow Point Evaluation Scale and the Medical Dosimetry Fellow Glossary for details of appropriate documentation. Please note only activities that are directly related to Medical Dosimetry or Radiation Oncology will be considered.
- 5) Documentation of your activities can be time consuming, so please allow ample time for this. Your documentation will need to be scanned and sent electronically with your completed application.
- 6) Communicate with your sponsor regularly during the process of application and documentation. Your sponsor will be able to help clarify any questions or concerns you might have as you gather your documentation.
- 7) The completed application with documentation must be submitted to your sponsor by October 1. The sponsor will review and verify the application. The sponsor may or may not ask for additional documentation or clarification to assist you in completion of the application. The sponsor will sign the application once he/she deems it complete and ready for Fellows committee review. The deadline for you to receive the reviewed application is November 1. If you have not received the reviewed application by November 1, you should immediately contact the Fellows Chairperson.
- 8) You must submit the \$100.00 processing fee to the AAMD office by the October 1 deadline. This must be done electronically via the website. A link is provided on the Fellows web page

The AAMD Fellows look forward to reviewing your completed application.

Chairperson, AAMD Fellows

AAMD Fellow Application

Applicants must meet the minimum point requirement established for each category of the application. If you require additional line items, attach a separate sheet to this application form.

Please type or print clearly

Last Name	First Name	MI
Professional Title		
Employer Name		
Street Address		
City	State	Zip
Phone	Fax	
Email		
Home Street Address		
City	State	Zip
Phone	Email	

A. Professional Experience

(based on full time medical dosimetry employment)

Staff Medical Dosimetrist (1 point per each year)

Institution/Location	Position/Title	Number of Years	Points

Workplace Leadership (Points – refer to glossary & point evaluation scale)

Institution/Location	Position/Title	Number of Years	Points

Medical Dosimetry Educator (Points – refer to glossary & point evaluation scale)

Institution/Location	Position/Title	Number of Years	Points

Research, Sales, Applications (1 point per each year)

Institution/Location	Position/Title	Number of Years	Points

Total points in Section A

Minimum 18 points required

Sponsor Signature _____

B. Education & Credentialing

Certificate Program Graduate (2 points each)

Name of Program/Location	Year earned	Points

Associate Degree Graduate (4 points)

Name of Program/Location	Year earned	Points

Baccalaureate Degree Graduate (6 points)

Name of Program/Location	Year earned	Points

Master's Degree Graduate (8 points)

Name of Program/Location	Year earned	Points

Doctorate Degree Graduate (10 points)

Name of Program/Location	Year earned	Points

MDCB Certification (3 points) [required for Fellowship]

Date Certified	Certification Number	Points

Imaging/Radiation Therapy Certification (1 point each)

Discipline	Date Certified	Certification Number	Points

MDCB accredited Continuing Education Participation (2 points per each 5 yr renewal)

Renewal Period in years	Points

Total points in Section B

Minimum 15 points required

Sponsor Signature _____

C. Professional Activities

AAMD Presidential Term (5 points each term)

Term (years)	Points

AAMD Board of Directors [non-presidential] (3 points each term)

Term (years)	Points

AAMD Committee Co-Chair/Regional Representative (Points – refer to glossary & point evaluation scale)

Committee	Number of years	Points

AAMD Committee Member (0.5 point each 2 year term) [after year 2009 only]

Committee	Number of years	Points

AAMD Task Group (0.5 point each group)

Task Group Name	Points

AAMD Liaison to External Organization/Association (0.5 point each position)

Liaison to Organization	Dates	Points

Regional Meeting Co-Chair (2 points each meeting)

Regional Directors cannot claim points here if points were claimed in Board of Directors section for meetings occurring during their term

Meeting	Year	Points

Annual Meeting Co-Chair (4 points each meeting) [prior to year 2007 only]

Annual meeting co-chairs cannot claim points here if points were claimed in Board of Directors section for meetings occurring during their term

Meeting	Year	Points

Editor for Medical Dosimetry Journal (2 points each year)

Title	Years	Points

Associate Editor for Medical Dosimetry Journal (1 point each year)

Title	Years	Points

AAMD Education & Research Foundation Board of Trustees (0.5 points per term)

Position	Term	Points

Total points in Section C	
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Minimum 17points required

Sponsor Signature _____

D. Scholarly & Professional Contributions

Section I: Lecturer

Lecturer at National Level (3 points per hour)

Title	Society & Meeting Site	Date	Points

Lecturer at Regional Level (2 points per hour)

Title	Society & Meeting Site	Date	Points

Total points in Section D-I

Minimum 7 points required

Section II: Publications

Publication in Medical Dosimetry Journal (3 points each)

Author or First co-author

Title	Month/Year of Issue	Points

Publication in Medical Dosimetry Journal (1 point each)

Other listing co-author

Title	Month/Year of Issue	Points

Publication of Books (5 points each)

Sole author

Title	Published Date	Points

Publication of Books (2 points each)

Contributing author

Title	Published Date	Points

Non-AAMD Journal Publication (2 points each)

Sole author

Journal	Title	Published Date	Points

Non-AAMD Journal Publication (1 point each)

Contributing author

Journal	Title	Published Date	Points

AAMD Curriculum Guide (2 points each)

Contributing author

Curriculum Version	Published Date	Points

Other Publication (0.5 point each)

Contributing author

Publication	Title	Published Date	Points

Total points in Section D-II	
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Minimum 7 points required

Section III: Other Scholarly Contributions

Medical Dosimetry Poster Presentation at national level (2 points each)

Author or First co-author

Poster Title	Date	Points

Medical Dosimetry Poster Presentation at national level (1 point each)

Contributing author

Poster Title	Date	Points

Reviewer for Medical Dosimetry Journal (1 point per review)

Title	Month/Year of Review	Points

Total points in Section D-III	
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Total points in Category D	
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Minimum 17 points required

Sponsor Signature _____

E. Awards, Scholarships, & Grants

Outstanding Achievement Award/Varian Award of Excellence/AAMD Award of Excellence (5 points)

Title of Award	Date of Award	Points

AAMD Writing Competition Winner [non-student category]

(Points: refer to glossary & point evaluation scale)

Title of Paper	Place	Date	Points

AAMD Poster Presentation Competition Winner [non-student category] (1998-2003 only)

(Points: refer to glossary & point evaluation scale)

Title of Poster	Place	Date	Points

Grant Recipient in Field of Radiation Oncology (2 points each)

Title of Grant	Date	Points

F. Membership

AAMD Member (1 point per year)

Beyond 10 years of consecutive membership

Initial Year of Membership	AAMD Member #	# Yrs membership (beyond 10 yrs)	Points

Affiliate Organization Membership (1 point each)

Organization Name	Membership #	Points

Total points in Section E&F

Minimum 10 points required

Sponsor Signature _____

Attestation

I hereby certify that the information contained in this application is, to the best of my knowledge, true and complete. I understand that any misrepresentation or willful omission of the facts is cause to disqualify me for acceptance as a Fellow of the American Association of Medical Dosimetrists.

Date _____

Signature of Applicant _____

Name of Applicant (Print) _____

Statement of Sponsor

I certify that the information and statements contained in the application of the above-noted applicant for Fellow of the AAMD are true and correct, to the best of my knowledge.

Date _____

Signature of Sponsor _____

Name of Sponsor (Print) _____

Processing Fee

I have paid a non-refundable processing fee of \$100.00 to the AAMD.

Deadline Date: **October 1** of the year prior to anticipated elevation

Documentation Guidelines for Fellow Application

There are six major categories:

- A. Professional Experience
- B. Education
- C. Professional Activities
- D. Scholarly & Professional Contributions
- E. Awards, Scholarships, and Grants
- F. Membership

The minimum point requirement must be met in each category to be eligible. All accomplishments must be met by the time of application in order to be eligible.

Required documentation includes but may not be limited to: [refer to glossary for specific details]

- Job description with title from employer verifying work experience and dates (up to maximum number of years allowed)
- Copy of educational program certificates
- Copy of diploma for degrees
- Copy of current MDCB certification
- Copy of current Imaging/Radiation Therapy certification(s)
- MDCB CE record
- Letter from professional organization verifying offices held with dates
- Copy of brochure/program or letter from CE sponsor verifying dates and hours of lectures
- Copy of 1st page of article and copy of cover of publication (author position must be visible)
- Copy of book cover or 1st page of chapter (author position must be visible)
- Copy of 1st page of article and copy of cover of other publication (author position must be visible)
- Copy of award(s) or letter(s) verifying awards
- Copy of membership or letter(s) verifying membership length with dates

Application

Months Before Applying: Contact Fellow Advisory Group Chair
Contact information can be found on Fellows page on AAMD website

August 1: Work with Sponsor for completion of application.

October 1: Completed application due to Sponsor no later than October 1 of the year prior to the anticipated elevation.

- Application fee to be paid to AAMD

Application Guidelines

1. Minimum number of points required for consideration for elevation is 77.
2. Activities or service not appearing on the Fellow Point Evaluation Scale will not be reviewed or awarded point(s).
3. No points below 0.5 will be accepted for points on the application.
4. All applications must be submitted on the current Fellow Application.
5. Only full years of service will be used to award points.
6. No points are awarded for works-in-progress.
7. Points awarded for CE participation will be figured to the nearest whole number.
8. Points awarded for disciplines in imaging sciences and radiation therapy.
9. Letters from employers are needed only to support the maximum number of points awarded. There is no need to obtain letters from all previous employers.
10. Only lectures presented as an AAMD/ASRT/ASTRO/AAPM/ACMP or affiliate level conference can be claimed.
11. Points awarded for publication of an article in a journal are based on the position of the author and must be peer-reviewed.
12. Points awarded for the publication of books or chapters are based on the position of the author/editor.
13. Documentation for points awarded for publication of books and articles must include a copy of the first page of the article or title page of book and a copy of the cover of the publication.
14. AAMD active member of 10 years of consecutive membership: The first 10 years do not count for points on the application. The AAMD Member Profile should be used to verify membership. An appropriate letter from the AAMD should be used to verify membership.
15. When a member of the committee is acting as a sponsor of a current Fellow applicant, he or she will be excused from the voting process on that applicant.
16. In order for an applicant to be elevated, he or she must receive a unanimous confirmation of eligibility by those members evaluating the application, based on the Fellow point evaluation scale and guidelines.
17. Members of the committee will complete an applicant evaluation form for each applicant. These are sent to the Chairman of the Fellows Committee for tabulation and recommendations to the AAMD Board of Directors.
18. MDCB certification is required for fellowship.

Fellow Point Evaluation Scale

Minimum number of points required for consideration for elevation to Fellow is **77**.

Activities or service not appearing on the Fellow Point Evaluation Scale will not be reviewed or awarded points.

Category A	Points
1. Staff Medical Dosimetrist	1 per year
2. Workplace Leadership	
a. Senior/Lead Medical Dosimetrist	2 per year
b. Supervisor/Manager/Director	2.5 per year
3. Medical Dosimetry Educator	
a. Clinical Instructor	1.5 per year
b. Clinical Preceptor	1.5 per year
c. Educational Coordinator	1.5 per year
d. Program Director	1.5 per year
4. Research/Sales/Applications, etc.	1 per year
Category B	Points
1. Certificate Program Graduate	2 each
2. Associate Degree Graduate	4 each
3. Baccalaureate Degree Graduate	6 each
4. Masters Degree Graduate	8 each
5. Doctorate Degree Graduate	10 each
6. MDCB Certification (required)	3 points
7. Imaging/Radiation Therapy Certification	1 each
8. MDCB Accredited CE participation	2 per each 5 yr renewal
Category C	Points
1. AAMD Presidential Term	5 each term
2. AAMD Board of Directors (non-presidential)	3 each term
3. AAMD Committee Co-Chair/Regional Representative (See glossary for points per term)	1 each 2-yr term, 1.5 each 3-yr term
4. AAMD Committee Member (after year 2009 only)	0.5 each 2-yr term
5. AAMD Task Group	0.5 each group
6. AAMD Liaison to external organization/association	0.5 each position
7. AAMD Regional Meeting Co-Chair (non-board)	2 each
8. AAMD Annual Meeting Co-Chair (prior to 2007)	4 each
9. Editor for Med Dos Journal	2 each
10. Editorial Review Board for Med Dos Journal	1 each
11. AAMD Education & Research Foundation BOT	0.5 each 2-yr term
Category D	Points
Section I	
1. Lecturer at National Level	3 per hour
2. Lecturer at Regional Level	2 per hour

Section II	Points
3. Publication in Med Dos Journal – author/first co-author	3 each
4. Publication in Med Dos Journal – other listing co-author	1 each
5. Publication of Books – sole author	5 each
6. Publication of Books – contributing author	2 each
7. Non-AAMD journal publication – sole author	2 each
8. Non-AAMD journal publication – contributing author	1 each
9. AAMD Curriculum Guide – contributing author	2 each
10. Other Publication	0.5 each
Section III	
11. Medical Dosimetry Poster Presentation at national level:	
a. 1st or co-author	2 each
b. Contributing author	1 each
12. Reviewer for Med Dos Journal	1 each
Category E	Points
1. Outstanding Achievement Award/Varian Award of Excellence/AAMD Award of Excellence	5 each
2. AAMD Writing Competition Winner (non-student)	1st – 3 each 2nd – 2 each 3rd – 1 each
3. AAMD Poster Presentation Competition Winner [1998 – 2003 only]	1st – 3 each 2nd – 2 each 3rd – 1 each
4. Grant recipient in Field of Radiation Oncology	2 each
Category F	Points
1. AAMD Member (beyond 10 yrs)	1 each
2. Affiliate Organization membership	1 each
Minimum Points Requirement by category:	
Category A	18 points minimum
Category B	15 points minimum
Category C	17 points minimum
Category D	17 points minimum
Section I	7 points minimum
Section II	7 points minimum
Section III	no minimum
Category E & F	10 points minimum
Total	77 points minimum

Fellow Glossary

Category A

- 1. Staff Medical Dosimetrist:** full time work experience (employment) as a staff medical dosimetrist.
- 2. Workplace Leadership:**
 - a. Senior/Lead Medical Dosimetrist:** full time work experience (employment) as a senior or lead medical dosimetrist. This does not include a supervisor or manager of a medical dosimetry work area. Documentation must clearly demonstrate leadership title with job description.
 - b. Supervisor/Manager/Director:** full time work experience (employment) as a supervisor, manager, or director of a medical dosimetry work. This does not include a senior or lead medical dosimetrist. Documentation must clearly demonstrate leadership title with job description.
- 3. Medical Dosimetry Educator:**
 - a. Clinical Instructor:** full time work experience (employment) as a clinical instructor for a medical dosimetry educational program.
 - b. Clinical Preceptor:** full time work experience (employment) as a clinical preceptor for a medical dosimetry educational program.
 - c. Educational Coordinator:** full time work experience (employment) as a clinical educational coordinator for a medical dosimetry educational program.
 - d. Program Director:** full time work experience (employment) as a program director for a medical dosimetry educational program.
- 4. Research, Sales, Applications:** full time work experience (employment) as a research medical dosimetrist, a sales representative in medical dosimetry, or a vendor applications specialist in medical dosimetry.

Category B

- 1. Certificate Program:** graduate of a certificate program in imaging sciences, radiation therapy, or medical dosimetry. Required documentation includes a certificate, diploma copy, or official transcripts.
- 2. Associate Degree:** graduate of an accredited associate degree program. Required documentation includes a copy of the degree or official transcripts.
- 3. Baccalaureate Degree:** graduate of an accredited baccalaureate degree program. Required documentation includes a copy of the degree or official transcripts.
- 4. Master's Degree:** graduate of an accredited master's degree program. Required documentation includes a copy of the degree or official transcripts.
- 5. Doctorate Degree:** graduate of an accredited doctoral degree program. Required documentation includes a copy of the degree or official transcripts.

6. MDCB Certification: currently certified by the Medical Dosimetrist Certification Board (MDCB). MDCB certification is required for fellowship.

7. Imaging Sciences/Radiation Therapy Certification: currently certified by appropriate credentialing body. List current certificate for each discipline (e.g., imaging sciences, radiation therapy)

8. MDCB Accredited Continuing Education Participation: part of the continuing education program through the MDCB renewal procedure. MDCB requires 50 CE credits obtained in each 5-year renewal period. After certification, list each 5-year renewal CE period. Applicant must provide proof of initial year of certification, followed by each 5-year CE renewal period. This documentation must be from the MDCB.

Category C

- 1. AAMD Presidential Term:** service in the Presidential role (to include President-elect and/or Immediate Past President) of the AAMD.
- 2. AAMD Board of Directors:** Non-presidential board of director positions. Service on the AAMD Board of Directors for the required term of each position. List all positions served for each term. List each term if you have served more than one term.
- 3. AAMD Committee Co-Chair/Regional Representative:** service as an AAMD Committee Co-Chair/Regional Representative. List each Committee Co-Chair/Regional Representative position. One point awarded per 2-year Committee Co-Chair term appointed by the Board of Directors. Regional Representatives who served a 2-year term receive 1 point awarded for each 2-year term. Regional Representatives who served a 3-year term receive 1.5 points for each 3-year term.
- 4. AAMD Committee Member:** service as an AAMD Committee member, 2009 and after. List each committee member position. This must be confirmed by a co-chair of the committee. Points awarded per 2-year term.
- 5. AAMD Task Group:** service as chair or member of an AAMD Task Group.
- 6. AAMD Liaison to an External Organization:** service as an AAMD liaison to an external organization or association. Specify the liaison position. Points awarded per each liaison position appointment.
- 7. AAMD Regional Meeting Co-Chair:** service as an AAMD Regional meeting co-chair. Regional Directors cannot claim credit in this category if the meeting was held during their term. Points awarded per meeting co-chaired.
- 8. AAMD Annual Meeting Co-Chair:** service as an AAMD Annual Meeting Co-Chair prior to the year 2007 only. After 2007, this became the responsibility of the ACC Co-Chairs. Points awarded per meeting co-chaired.
- 9. Editor for the Medical Dosimetry Journal:** service as the Editor-in-Chief for the medical dosimetry journal.
- 10. Editorial Board for the Medical Dosimetry Journal:** service as a member of the editorial board for the medical dosimetry journal.

11. AAMD Education and Research Foundation Board of Trustees:

service on the AAMD Education and Research Foundation Board of Trustees. This does not include the AAMD organization board of directors. The service on the board of trustees must be documented.

Category D

Documenting all lectures is required. The MDCB began approving AAMD activities in 1990. If a lecture was given from 1990 to the present, then approval of the lecture from the MDCB must be included with your documentation for that lecture. Prior to 1990, the documentation of your lecture can be in the form of a certificate from the meeting, thank you letter, note for being a speaker, etc. This applies for lectures at the national and regional levels in the field of radiation oncology and medical dosimetry. This information must be included to claim points for each lecture.

Section I

- 1. Lecturer at the National Level:** professional medical dosimetry lecturer (face-to-face or electronically) at the national level. Lecture at AAMD, ASTRO, AAPM, ACMP, AEIRS, or ASRT annual meetings.
- 2. Lecturer at the Regional Level:** professional medical dosimetry lecturer at the regional level. Lecture at AAMD, ASTRO, AAPM, ACMP, AEIRS, or ASRT regional meetings.

Section II

- 3. Publication in Medical Dosimetry Journal:** author or co-author of a publication in the medical dosimetry journal.
- 4. Publication in Medical Dosimetry Journal:** co-author of a publication in the medical dosimetry journal excluding first co-author.
- 5. Publication of Books:** sole author of a book specifically to the field of radiation oncology.
- 6. Publication of Books:** contributing author of a book specific to the field of radiation oncology.
- 7. Non-AAMD Journal Publication:** sole author of a medical dosimetry publication in a journal other than the Medical Dosimetry Journal. Must be peer-reviewed publication to qualify of points.
- 8. Non-AAMD Journal Publication:** contributing author of a medical dosimetry publication in a journal other than the Medical Dosimetry Journal. Must be peer-reviewed publication to qualify of points.
- 9. AAMD Curriculum Guide:** contributing author for the AAMD Medical Dosimetry Educational Curriculum Guide. Documentation as listed author on curriculum guide publication.
- 10. Other Publication:** contributing author of a publication in the field of radiation oncology or medical dosimetry. Examples include organization white papers, organizational task group reports, trade publications, etc.

Section III

11. Medical Dosimetry Poster Presentation at the National Level:

author or co-author of a medical dosimetry poster presentation displayed at a national AAMD, ASTRO, AAPM, ACMP, or ASRT meeting.

12. Medical Dosimetry Poster Presentation at the National Level:

contributing author, excluding first co-author, of a medical dosimetry poster presentation displayed at a national AAMD, ASTRO, AAPM, ACMP, or ASRT meeting.

13. Reviewer for the Medical Dosimetry Journal:

service as a reviewer for the articles submitted to the medical dosimetry journal. Documentation includes list of peer-reviewed articles exported from your Elsevier reviewer account or a letter from the Editor with article ID# and dates. De-identifying the article title/author is appropriate to ensure blind review process.

Category E

1. Outstanding Achievement Award/Varian Award of Excellence/AAMD Award of Excellence:

recipient of the Outstanding Achievement Award/Varian Award of Excellence/AAMD Award of Excellence. Outstanding Achievement Award first awarded in 2019, Varian Award of Excellence 1999 – 2006, and AAMD Award of Excellence 2007 – 2016.

2. AAMD Writing Competition Winner:

1st, 2nd, or 3rd place winner of the AAMD Writing Competition. This is the professional, non-student competition.

3. AAMD Poster Presentation Competition Winner:

1st, 2nd, or 3rd place winner of the AAMD Poster Presentation Competition. This is the professional, non-student competition. Years 1998 – 2003 only.

4. Grant Recipient:

recipient of a grant related to the field of radiation oncology. Minimum monetary award of grant must be \$5000.00. "Grant in kind" and Fellows Grant from the AAMD Education & Research Foundation are not eligible towards AAMD Fellow points.

Category F

1. AAMD Membership:

current and prior AAMD membership beyond 10 years of **consecutive** membership. Do not include the initial 10 years of consecutive membership. Consecutive membership refers to continuous membership therefore if membership lapsed, this calculation would start from the most recent AAMD membership join date. Documentation must be a record from the AAMD database (start and end dates demonstrating consecutive membership).

2. Affiliate Organization Membership:

current member of an AAMD affiliate organization. These organizations include ASTRO, AAPM, and ASRT.