



Employer Support Letter

The American Association of Medical Dosimetrists (AAMD) is seeking your support of _____'s nomination for the position of _____.

Should the above referenced employee be successfully elected by their peers to serve on the AAMD Board of Directors, as their employer you will be in full support of the below activities:

- Position will be a three (3) year term to begin August 1, 2027, and conclude on July 31, 2030.
- Monthly Board conference calls that last approximately 2 hours, beginning at 7:00 pm ET. The day of the month is determined by the AAMD President and can vary year to year.
- AAMD Annual Meeting attendance
 - Meeting usually occurs in the month of June. Educational meeting sessions run from Sunday-Wednesday (expenses reimbursed by the AAMD).
 - Board of Directors meeting begins the Friday prior and attendance is highly encouraged.
- Mid-Year Meeting attendance
 - 2-day board meeting that usually occurs in late January/early February, travel required (expenses reimbursed by the AAMD).
 - Meeting typically occurs on a Friday and Saturday (subject to change).
- AAMD Fall Meeting attendance (*optional*)
 - 2-day meeting in September (expenses reimbursed by the AAMD)
 - Meeting typically occurs on a Friday and Saturday (subject to change).
 - Required Board Meeting (strongly encouraged in-person, but virtual option) either Thursday/Sunday (subject to meeting space availability).
- Monthly conference calls, not to exceed three per month, that usually occur during daytime hours.
- Town Hall Meeting – monthly conference call (typically less than 1 hour). (Attendance encouraged but not required).
- Participation in task groups and special projects as assigned.

I have received an official copy of the Position Description, and should the above-mentioned employee be elected to serve on the AAMD Board of Directors, I fully support the duties and responsibilities listed above and outlined in the position description.

Signature

Date

Title

Phone Number